

Merrillville Community School Corporation

6701 Delaware Street, Merrillville, IN 46410-3586 Phone: 219.650.5300 Fax: 219.650.5320

Merrillville Web Site - www.mvsc.k12.in.us
Employment opportunities may be found on the Corporation's website

Job Posting

- POSITION:** Substitute Teachers
- SCHEDULE:** School Day
- COMPENSATION:** 60 + Credit Hours - No Degree = \$55.00 Per Day
Bachelors Degree = \$65.00 Per Day
Current Indiana Teacher's License = \$70.00 Per Day
- TERM OF EMPLOYMENT:** Current School Year
- DATE OF VACANCY:** Immediate
- APPLICATION:** An on-line application submitted at:
www.mvsc.k12.in.us/jobs
- QUALIFICATIONS:** College degree preferred, high school diploma considered, and:
1. Substitute Teaching Permit/Indiana Teaching License
 2. Complete online application and attach three professional letters of recommendation, onto the online application,
 3. Safe Hiring Solutions Extensive Background Check,
 4. Completion of Substitute Teacher Packet along with mandatory Internet Based Training
 5. Successful experience working with adolescent children,
 6. Interview and recommendation by Director of Personnel.
- DUTIES/RESPONSIBILITIES:** Substitute teachers are expected to carry out the following responsibilities:
- Follow the regular teachers' lesson plans and maintain discipline in the classroom at a level in which learning can take place. Expectation is that these two responsibilities will be carried out in a climate of respect and caring for the students. A substitute may cover several different content areas during a day, so the candidate must be flexible and able to adapt to various environments.