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# 2022-2023 School Year

## Annual Title I Meeting

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Edgar L. Miller Elementary

September 27, 2022

Mrs. Jennifer Griffin

9/27/2022



# Why are we here?

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- The Every Student Succeeds Act (ESSA) requires that each Title I school hold an annual meeting of Title I families in order to:
  - inform you of your school's participation in Title I
  - explain the requirements of Title I
  - explain your rights as parents and family members to be involved.

# What will I learn?

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- What is a Title I school?
- What are my rights?
- What can Title I funds be used for?
- How does our school use Title I funds?
- What is the SIP?
- What are our schoolwide program goals?
- What curriculum does our school use?
- What tests will my child be taking?
- What goals should my child meet?
- What is the Family Engagement Policy?
- What is the School-Parent Compact?
- How can I be involved?
- Who can I contact for help?

# What is a Title I school?

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- Title I was passed in 1965 under the Elementary and Secondary Education Act (ESEA). It is the largest federal assistance program for our nation's schools.
- Title I schools receive extra funding (Title I dollars) from the federal government. These dollars are used to:
  - identify students experiencing academic difficulties and provide assistance to help these students;
  - purchase additional staff, programs, materials, and/or supplies; and
  - conduct parent and family engagement meetings, trainings, events, and/or activities.

# What are my rights?

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- The families of Title I students have a right, by law, to:
  - be involved in decisions made at both the school and district level;
  - be provided with information on your child's level of achievement on tests
  - request and receive information on the qualifications of your child's teacher and paraprofessionals who are working with your child. Information on how to request qualifications can be found on the district Title I page <https://www.mvsc.k12.in.us/Administration2/title1>
  - request opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions about the education of your child.

# What can Title I funds be used for?

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- In general, Title I funds may be used for:
  - smaller class sizes,
  - additional teachers and paraprofessionals,
  - additional training for school staff,
  - extra time for instruction (before and/or after school, summer programs),
  - parent and family engagement activities, and/or
  - a variety of supplemental teaching materials, equipment, and technology.

# How does our school use Title I funds?

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- We developed a **Schoolwide Program**, which means we plan to spend our funds on the following:
  - Supplemental staff:
    - Title 1 Instructional Aides
  - Programs/Materials/Supplies:
    - Supplemental Instructional Materials
  - Please note that the district DOES offer supports in these areas, using ESSER stimulus funds
    - Additional teachers and paraprofessionals,
    - Additional training for school staff
    - Extra time for instruction (before and/or after school, summer programs)

# What is the SIP?

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- The SIP is the School Improvement Plan. It includes:
  - the identification of the school planning team and how they will be engaged in the planning process;
  - a needs assessment and summary of academic and non-academic data;
  - prioritized goals, strategies, and action steps to help address the academic and non-academic needs of students;
  - teacher and staff professional development needs; and
  - budgets and the coordination of resources.
- You, as a Title I family member, have the right to be involved in the development of these plans.
- Our school improvement plan can be found here: [Miller's SIP](https://www.mvsc.k12.in.us/userfiles/3/my%20files/sip%202022%202023/miller%202022-2023%20sip(1).pdf?id=9581) or [https://www.mvsc.k12.in.us/userfiles/3/my%20files/sip%202022%202023/miller%202022-2023%20sip\(1\).pdf?id=9581](https://www.mvsc.k12.in.us/userfiles/3/my%20files/sip%202022%202023/miller%202022-2023%20sip(1).pdf?id=9581)
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# What are our schoolwide program goals?

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<b>ELA</b>	60+% of all K-4 students will be on or above grade level by the third i-Ready diagnostic assessment.	<b>2021-2022</b> <b>50%</b>
<b>Math</b>	45+% of all K-4 students will be on or above grade level by the third i-Ready diagnostic assessment.	<b>40%</b>
<b>Attendance</b>	Attendance percentage will be at least 96%.	<b>87.68%</b>
<b>Behavior</b>	There will be no more than 5% of student population receiving ISS/Oss	<b>7%</b>

# What curriculum does our school use?

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- The Indiana Academic Standards provide a common set of expectations for what students will know and be able to do at the end of a grade for each subject area.
- Indiana's Academic Standards form the framework for everything taught at Edgar L. Miller Elementary School.
- The school's curriculum maps can be found on the Curriculum and Instruction page <https://www.mvsc.k12.in.us/Administration2/10>
- For more information about Indiana's Academic Standards, see: <https://www.in.gov/doe/students/indiana-academic-standards/>

# What tests will my child be taking?

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- Students will be administered the following for ELA Placement:
  - ◆ iReady Reading Placement
  - ◆ SAVVAS Reading Baseline assessment
  - ◆ Letter Recognition (grades K & 1st)
  - ◆ DIBELS assessment in NWF, PSF, ORF (3rd & 4th), MAZE (3rd & 4th)
  - ◆ Running Records
  
- Students will be administered the following for Math Placement:
  - ◆ iReady Math Placement
  - ◆ SAVVAS Math Readiness assessment
  - ◆ Fact Fluency

Tests will be administered at the beginning, middle and end of the year.

# Family engagement

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- We plan to use parent and family engagement funding funds for:
  - Family Engagement Meeting and Events
    - Annual Meeting: September 27
    - Family Fun Night: October/November
    - Spring Family Event: Spring
  - Materials/Supplies
    - Family Library Resources (All Year)
    - Kindergarten Welcome Packets (When child registers)
    - Grade level books and academic activities to carry out at home (Events)

# What is a Family Engagement Policy?

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- These plans address how the district and school will implement the parent and family engagement requirements of ESSA. Components include:
  - how parents and families can be involved in decision-making and activities;
  - how parent and family engagement funds are being used;
  - how information and training will be provided to families; and
  - how the school will build capacity in families and staff for strong parent and family engagement.
- The school and district Family Engagement Policy are shared through the annual online Verification of Information (VOI) process and can also be found here:  
<https://www.mvsc.k12.in.us/Administration2/title1>
- You, as a Title I family member, have the right to be involved in the development of these plans.

## Miller Elementary School Family Involvement Policy



The staff at Miller Elementary School actively works to meet the family involvement goals of Title I, build relationships, and encourage family participation in all aspects of the program. The education of children is viewed as a partnership between the school, parents, guardians and other family members involved in supervising the child's learning.

To fulfill the requirements of the family involvement, families of children enrolled in the Title I Reading and/or Math Program shall be invited to participate in the following events:

- ❖ Annual morning and evening meetings, held no later than October 1st of each school year. In addition to being informed of Miller school's participation in Title I and family's rights to be involved, they will receive written information about the Title I Reading and/or Math Program that includes:
  - o Information about Title I programs such as an explanation of the selection process and samples of tests used to determine eligibility for Title I services
  - o A description and examples of the curriculum and materials used to improve reading and/or skills
  - o Forms of academic assessment used to measure student progress and how schools are identified for improvement
  - o Clarification of proficiency levels students are expected to meet
  - o Family rights to request meetings to participate in decisions relating to the education of their child
  - o Online resources & support at <http://www.mvsc.k12.in.us/titlei/>
  
- ❖ A Family Fun Night, held no later than December 1<sup>st</sup> of each school year. This training session will give families helpful ideas to assist in the education of their children at home. Topics will provide assistance in understanding the State's academic standards and may include one or more of the following: Phonics and Decoding Skills, Vocabulary Development,

Comprehension, Fluency, Technology & Internet Resources, Math Skills and Strategies.

- ❖ A Parent Teacher Conference **where Title I teachers are available to explain how to monitor student progress and understand the Title 1 report.** Suggestions will be provided to help families improve academic achievement of their children. Individual student information is also available throughout the school year from the Miller Reading Specialist, Mrs. Terri White through email [twhite@mvschools.k12.in.us](mailto:twhite@mvschools.k12.in.us) or phone 219-650-5303 x 6327.
- ❖ A Spring Family Input Meeting, held no later than May 1st of each school year. This meeting will provide families with an opportunity to assist in the planning, review and improvement of the Title I program for the next school year. Family suggestions will also be used to determine how the Title I staff can provide useful resources in a format and language that parents can understand.
- ❖ Use of the Title I Family Library. These resources will provide families ways to work with their children at home. Available materials cover the following areas: Phonics, Vocabulary Comprehension and Fluency.

To further build family involvement, Miller School will be involved in the following initiatives:

- ❖ Staff training in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate family programs, and build ties between families and the school.
- ❖ Coordinating and integrating family involvement strategies under Title I with strategies under other programs such as Head Start, Reading First, Parents as Teachers, and Home Instruction Program for Preschool Youngsters, and State-run preschool programs.
- ❖ Other reasonable support for family involvement activities as families may request.

All children and youth in foster care are categorically eligible for Title I, whether or not they live in a Title I, Part A school attendance area, attend a Title I school, or meet the academic standards required for eligibility.

Revisions – Spr. 16 change “parent” to family”  
Revisions – Spr. 17 Family Input Meeting  
Spr 18 –no revisions  
Spring 19 - no revision  
Spring 2021 - no revisions  
Spring 2022-no revisio



# What is a School-Family Compact?

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- A school-family compact is a written commitment that outlines how the entire school community – teachers, families, and students will share the responsibility for improved academic achievement.
- The compact describes how the school will:
  - provide high-quality curriculum and instruction;
  - hold parent-teacher conferences
  - provide parents with reports on their child’s progress;
  - provide parents reasonable access to staff.
  - provide parents opportunities to volunteer; and
  - ensure regular two-way meaningful communication between family members and staff, to the extent practicable, in a language family members can understand.
- The Compact is shared through the annual online Verification of Information (VOI) process and can also be found here: <https://www.mvsc.k12.in.us/Administration2/title1>
- You, as a Title I parent or family member, have the right to be involved in the development of the compact.



## Miller Elementary School-Family Compact

The Merrillville Community School Corporation and the families of the Miller students participating in activities, services, and programs funded by Title I and Every Student Succeeds Act (ESSA), agree that this compact outlines how the families, the entire school staff, and the students will work together to improve student academic achievement. It is also understood that this compact indicates how the school and families will build and develop a partnership that will help children achieve the State's high standards.

### School Responsibilities

1. Provide high quality curriculum and focused instruction in a supportive and effective learning environment that enables Title I students to meet the State's student academic achievement standards as follows:

- The school will provide small group instruction of Indiana Academic Standards that focuses on the five areas of reading: phonemic awareness, phonics, fluency, vocabulary, and comprehension
- Additional support is provided in the area of math fact fluency and problem solving strategies

2. Hold Parent-Teacher conferences during which this compact will be discussed as it relates to the individual child's achievement

- The school will hold fall conferences, as scheduled by district. **Title I teachers will be available on this day to clarify what areas students struggle with, and how to best work to improve these skills.**

3. Provide families with frequent reports on their child's progress

- The Title I Progress Report specifying what areas need to be addressed will be distributed in January and June.

4. Provide parents reasonable access to staff

- Teachers are available to meet with parents either before or after school and during the school day by appointment. Frequent contact via email at [twhite@mvschool.k12.in.us](mailto:twhite@mvschool.k12.in.us) and phone 650-5303 x 6327 is encouraged.

5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities as follows:

- Parents are encouraged to attend events scheduled during the school day and may volunteer and participate as described in the Merrillville Community School Corporation Elementary Handbook

### **Suggested Family Involvement**

We, as families, will support our child's learning in the following ways:

1. Ensure students arrive at school on time and encourage good attendance
2. Review notes and information that my child brings home and make sure that homework is completed
4. Attend events hosted by the school as a way to participate in decisions relating to my child's education
5. Promote positive use of my child's extracurricular time by monitoring the amount of television my child watches

### **Suggestions for the Student**

1. Do my homework everyday and ask for help when needed
2. Read at least 10-40 minutes everyday outside of school time
3. Give my family all notes, information, and tests that I receive
4. Work hard and cooperate with teachers while in school

Mrs. Jennifer Griffin, Principal  
Mrs. Terri White, Title I Teacher

No Revisions – Spr. 09 Family Input Meeting  
Revisions – Spr. 10 Family Input Meeting  
Revisions – May 2010 Monitoring  
Revision – February 2011 Monitoring  
Revisions – Spr. 11 Family Input Meeting  
Revisions – Spr. 12 Family Input Meeting  
Revisions – Spr. 13 Family Input Meeting  
Revisions – Spr. 14 Family Input Meeting  
Revisions – Spr. 15 Family Input Meeting  
Revisions – Spr. 16 change "parent" to family"  
Revisions – Spr. 17 Family Input Meeting  
Spr 18 – no revisions  
Spring 19 - conferences  
Spring 20-no revisions  
Spring 2021 - no revisions  
Spring 2022-no revisions

# How can I be involved?

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- We need you! Research has proven that family engagement in education has more impact on student achievement than any other factor.
- To get involved with the School improvement plan, reach out to the building principal, Mrs. Griffin.
- To get involved with the review of family documents (Family Engagement Policy and School Parent Compact), join us at our spring family event.

# How can I be involved?

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- A few ideas to get you started to get more involved at school are:
  - encouraging attendance;
  - monitoring grades and schoolwork on Skyward or Class Dojo;
  - attending family events and meetings;
  - observing or volunteering in classrooms;
  - joining family groups and committees (e.g., PTA/PTO, advisory councils, etc.); and
  - reading school/classroom newsletters or websites and that contain examples of learning activities families can do with students at home.
  - join our Facebook Page, Miller School PTO

# Concern Procedures

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- Written form to be completed by any individual or organization in the event that a federal or state law has been broken.
- Concerns directed first to teaching staff, then principal, then district
- [Form Link](#)

# What activities can I do at home to help my child?

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- Read with your child daily.
- Practice letter recognition, sight words, and vocabulary.
- Practice grade appropriate math facts.
- Check your child's backpack daily.
- Encourage your child to complete homework by providing a quiet learning environment.

# Who can I contact for help?

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- For general questions, call the front office at: **219-650-5303**
- To reach the principal, **Mrs. Jennifer Griffin**, use extension: **5430**
- To reach the school dean, **Ms. Michelle Curry**, use extension: **5383**
- To reach our Title 1 room, **Mrs. Terri White**, use extension: **6327**
- To reach the school social worker, **Mrs. Nancy Flemming**, use extension: **5432**
- To reach our FACES (Family and Community Engagement Specialist), **Ms. Marissa Rogulich**, use extension: **6339**
- To reach your child's teacher, call the front office or view our staff directory at: [https://www.mvsc.k12.in.us/school\\_staff.aspx?action=search&location=6&department=0&schoolid=6](https://www.mvsc.k12.in.us/school_staff.aspx?action=search&location=6&department=0&schoolid=6)

# Questions and Survey

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Your input is important! If you could please complete our survey, it will help us improve our school's family involvement activities.



**WE JUST WANT TO SAY...**

**THANK YOU!**